Administrative Compliance Services (ACS) shall be responsible for the following major areas: Campus Administrative Policy, Emergency Management Planning, Business Continuity Planning, Public Records Act administration, and the Records Retention program.

References for CAP 380:

1. Date approved by the President: October 24, 2014
2. Effective Date: October 24, 2014
3. Responsible Department/Office: Administrative Compliance Services
4. Revision History: Not applicable.
5. Related University Policies, Procedures, Manuals and/or Documents:
   a. Cal Poly ACS website
   b. CSU Executive Order 1014
   c. CSU Executive Order 1031
   d. CSU Executive Order 1056
6. Laws, Regulations and/or Codes of practice referred to herein or related to this policy:
   a. California Public Records Act