

CHAPTER ONE

UNIVERSITY ORGANIZATION AND CAMPUSWIDE POLICIES

162 Emergency Management Program

Department of Emergency Management (DEM) shall be responsible for all four phases of the campus emergency management program to include preparedness, response, recovery, and mitigation. The director of emergency management is designated the campus emergency management executive and coordinator and has responsibility for the campus-wide emergency management program. The emergency management program incorporates all campus entities to include all auxiliary organizations.

162.1 Emergency Management Plan

The Emergency Management Plan shall provide for mobilization of all existing and available campus resources to meet conditions constituting a campus emergency, local emergency, state of emergency, or state of war emergency. The plan shall provide for the organization, powers, duties, services and staffing of the emergency organization, as defined in the emergency management plan. Each division, college, department and/or program shall be responsible for the development of its own plans in coordination with and support of the University's Emergency Management Plan. Support will be provided as needed to assist in the development of these plans. Division, college, department and program plans shall be submitted to the DEM.

162.2 Campus Emergencies

An event or series of events which requires the University to significantly disengage resources from the normal operation of the University to provide extraordinary protection of life, property and/or the operation of the University shall constitute a campus emergency.

The President and/or delegate may proclaim a state of emergency exists on campus. If a proclamation of emergency exists, the Emergency Management Plan shall be activated.

References for CAP 162:

1. Date approved by President: April 25, 2017
2. Effective Date: April 25, 2017
3. Responsible Department/Officer: Department of Emergency Management
4. Revision History: January 2, 2001 (formerly CAP 363); October 24, 2014; April 2017 (formerly CAP 385).
5. Related University Policies, Procedures, Manuals, and/or Documents:
 - a. [Cal Poly DEM Website](#)
 - b. [CSU Executive Order 1056](#)
 - c. [Cal OES Website](#)
6. Laws, Regulations and/or Codes of practice referred to herein or related to this policy: State Governor's Declaration that all state agencies will participate. The "California Emergency Services Act." ([Government Code Section 8550](#) et seq.)